



ROCKY MOUNTAIN YOUTH CORPS

Position Description – 2021



Position:	Conservation Corps AmeriCorps Assistant Crew Leader	
Location:	Office in Steamboat Springs, CO. Crews will serve throughout Northwest Colorado	
Crews:	Trail Crew	21-25+ (age) crew members
	Chainsaw Crew	21-25+ (age) crew members
Reports To:	Field Coordinator (RMYC Staff) and Conservation Corps Program Manager (RMYC Staff)	
Session Dates:	Training dates (5 weeks): May 10th- June 13th, 2021 Summer Season (10 Weeks): June 14th - August 21st, 2021 Summer and Fall Season*(19 Weeks): June 14th - October 16th, 2021 (Tentative end date, weather/project dependent) *Potential season extension optional for natural disaster relief at the end of the Fall season	
Stipend:	Training: \$380/week (paid bi-weekly) . Total training stipend \$1,900 Summer Field Season: \$465/week (paid bi-weekly). Total Stipend of \$4,650 starting after completion of Crew Leader Training. Total Stipend including training: \$6,550 Summer and Fall Field Seasons: \$465/week (paid bi-weekly). Total stipend of \$8,370 . Total Stipend including training: \$10,270	
AmeriCorps:	Summer Season: 675 Hour Segal Education Award (\$2,360) Summer and Fall Seasons: 1200 Hour Segal Education Award (\$4,336.50) <i>(Upon successful completion of the season)</i>	
Training:	As an AmeriCorps service learning program and to prepare Assistant Crew Leaders for work in-the-field, RMYC provides orientation and technical skills training at the start of the program year and additional region or project specific training throughout the service term. RMYC participants will receive training on AmeriCorps benefits, team building, conflict resolution, DEI (diversity, equity, and inclusion), safety and risk management, tool safety and use, tool maintenance, Leave No Trace, backcountry skills, Wilderness First Aid training, and defensive driving. Some leaders will receive additional training on crosscuts dependent on crew placement.	

Overview:

In RMYC's Conservation Corps we offer positions to young adults to spend a season serving on meaningful conservation projects throughout northwest Colorado. Projects may include a variety of trail construction/maintenance, fence construction/removal, invasive species removal, fire fuels reduction with chainsaws, habitat restoration and/or historic preservation work. During the Fall season there is the potential for disaster relief work as well.

Summer Season: Crews will remain together 24/7 in the field with the use of a company vehicle including on projects and weekend recreational travel and activities. **You are considered 'ON' RMYC time the entire summer (10 weeks).** During the season: food, travel expenses, and showers will be provided by RMYC.

Fall Season: Crews will Travel to projects, live and camp together 4-10 days at a time and then will return to the office and be **'OFF'** for 2-6 days at a time. Some projects/logistics may require crews to

operate in a 24/7 setting 'summer model' for a portion of the Fall. During your 'OFF' time in the Fall you are responsible for your own food and lodging.

All corps members and leaders will participate in service projects, daily camp chores, educational activities throughout the week, and weekend recreation (weekends summer only).

Service projects with designated high alpine crews are strenuous and demanding. These crews serve predominantly in partnership with the Colorado Fourteeners Initiative, working early start times at altitude in inclement weather.

Spending a season with RMYC can be a life changing and rewarding experience. Successful candidates will demonstrate a commitment to service, diversity, self-development, and the team environment.

Duties and Responsibilities:

- Mentor and lead a crew of 6-8 crew members (18-25+ years old) in all day to day activities on service project sites, at camp, and during weekend travel/recreation (weekends summer only)
- Complete 8-10 hours of project work a day and camp in a variety of outdoor conditions during the project week
- Support the physical and emotional well being of the crew members
- Participate in pre-season preparation and field training (4 weeks)
- Coordinate projects and logistics with RMYC Staff and project partners
- Perform duties expected of any corps member including service project completion, meal preparation, cleanup/setup, and other day-to-day duties
- Plan and coordinate approval of crew recreational activities with Crew Leader.
- Conduct routine vehicle/driver, camp and project safety audits to uphold the RMYC risk management program
- Manage nutrition planning, including: coordinating menus and purchasing food and supplies
- Transport crew safely in RMYC's 12-passenger vans or other vehicles while towing a trailer
- Must adhere to and enforce the rules and regulations of RMYC and AmeriCorps, which includes abstaining from the use of drugs, alcohol and tobacco while operating in a 24/7 setting (summer) or while on hitch (fall); as well as other rules, regulations and risk management protocol.
- Plan, organize and facilitate Seed educational activities that meet the diverse needs of assigned crew
- Be prepared to assist Crew Leader and/or assume responsibility for Crew Members on the project site, in overseeing base camp operations including camp set-up, vehicle maintenance, camp hygiene, and other needs as they arise as directed by Crew Leader
- Members may not participate in any AmeriCorps Prohibited Activities as outlined in the Member Service Agreement (MSA).

RMYC was fully operational during the 2020 season with strict protocol and guidelines to address the risk of COVID-19. In order to ensure the health and safety of all of our participants and communities, RMYC reserves the right to make programmatic changes as necessary during the 2021 seasons.

Qualifications:

- Must be at least 21 years old
- Past environmental education, outdoor leadership or conservation experience preferred
- Ability to serve on diverse teams or with a diverse range of people
- Strong organizational skills, ability to work independently but also collectively, self-motivated, confident, flexible, and open-minded
- Clean driving record
- Pre-service background screening required, including FBI background check
- Must be able to provide proof of eligibility to work in the United States

Role Clarification: This is an AmeriCorps Corpsmember level position, NOT an RMYC staff member. While serving in this AmeriCorps volunteer position, Assistant Crew Leaders need to abide by the below restrictions:

- Assistant Crew Leaders will not sign/approve official documents such as AmeriCorps paperwork, member timecards, performance evaluations, disciplinary contracts, project contracts or any similar documents.
- Assistant Crew Leaders will not be directly involved in project acquisition or contracting.
- Assistant Crew Leaders will not discipline other AmeriCorps members. While they may provide guidance, facilitate crew meetings, motivate, reward and uphold safety policies on the service site, all policy violations and disciplinary action must be directed to and handled by Staff.

CONDITIONS OF AGREEMENT: AmeriCorps members will be subject to all state and federal laws, and the rules and regulations of OSHA and Conservation Corps. The member is expected to fully understand and adhere to the rules, regulations and code of conduct as described in the AmeriCorps member manual. 10/19 Policy violations will result in disciplinary action according to program guidelines, including written warnings, fines, suspension without stipend, and/or termination. The AmeriCorps member is accountable for meeting or exceeding the responsibilities of this position as described above, and will be evaluated at mid-term and end-term by Corps Program Staff, with input from project hosts. Successful completion is contingent on both AmeriCorps education award hours and service through the agreed upon term end date.

The Assistant Leader position is classified as Temporary Regular Exempt and is a seasonal position with no benefits.

Rocky Mountain Youth Corps is an Equal Opportunity Employer. Rocky Mountain Youth Corps is committed to the inclusion of members with all levels of ability. Reasonable accommodations are available upon request. This program is available to all, without regard to race, ethnicity, national origin, disability, age, sex, political affiliation, or religion.

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Signature:

Date:

Print: _____