



ROCKY MOUNTAIN YOUTH CORPS

Position Description – 2020



Position Title:	Conservation Corps AmeriCorps Crew Leader		
Location:	Office in Steamboat Springs, CO. Crews will serve throughout Northwest Colorado		
Crew Types:	Trail Crew	18-25+ (age) crew members	
	Chainsaw Crew	18-25+ (age) crew members	
Reports To:	Field Coordinator (RMYC Staff) and Conservation Corps Program Manager (RMYC Staff)		
Season Dates:	Summer Term (15 Weeks): May 4th - August 21st 2020		
	Long Term (23 Weeks): May 4th- October 16th, 2020 (Tentative, weather dependent)		
	*Season extension possible for disaster relief at the end of Fall season		
Stipend:	Training (5 weeks): Weekly living stipend of \$410/wk		
	Field Season: Weekly living stipend of \$580/wk after completion of Crew Leader Training		
Registration Fee:	RMYC collects a one time \$75 registration fee to cover administrative costs. You have the choice to pay this fee with check/cash or you can opt to have it paid out of your first, full, two-week stipend.		
AmeriCorps:	Short Term: 675 Hour Segal Education Award (\$2,321.90)		
	Long Term: 1200 Hour Segal Education Award (\$4,266.50) <i>(Upon successful completion of the season)</i>		
Plus:	-Food Provided, lodging (camping), transportation, recreational and educational opportunities.		
	-All Crew Leaders go through RMYC’s In-House Chainsaw Safety Course (certificate dependent on passing Field Test).		
	-Chainsaw Crew Leaders Only - Receive a BLM S-212 (certification dependent on passing Field Test).		
	-Wilderness First Responder Training will be provided, at no cost, the week of April 27th, 2020. If the applicant is unable to attend this training, RMYC provides a Wilderness First Aid Course during training.		
Overview:	In RMYC’s Conservation Corps, we offer positions to young adults to spend a season serving on meaningful conservation projects throughout northwest Colorado. Projects may include a variety of trail construction/maintenance, fence construction/removal, invasive species removal, fire fuels reduction with chainsaws, habitat restoration and/or historic preservation work.		
	Summer Season: Crews will remain together 24/7 in the field either on project or doing weekend recreational travel and activities. You are considered ‘ON’ RMYC time the entire summer.		
	Fall Season: Crews will Travel to projects, work and camp together 4-10 days at a time and then will return to the office and be ‘OFF’ for 2-6 days at a time. Some projects/logistics may require crews to		

operate in a 24/7 setting 'summer model' for a portion of the Fall. During your 'OFF' time in the Fall you are responsible for your own food and lodging.

All corps members and leaders will participate in project work, daily camp chores, educational activities throughout the week, and weekend recreation (summer only).

Spending a season with RMYC can be a life changing and rewarding experience. Successful candidates will demonstrate a commitment to service, diversity, self-development, and the team environment.

Duties and Responsibilities:

- Mentor and lead a crew of 6-8 crew members (18-25+ years old) in all day to day activities on the project site, at camp, and (summer only: during weekend recreation travel).
- Complete 8-10 hours of project work a day and camp in a variety of outdoor conditions during the project week.
- Submit written reports on project progress, achievements, and accomplishments; incident reports; and special activities or incidents. Maintain daily records, leave of absence requests, service forms, etc.
- Support the physical and emotional well being of the crew members and assistant crew leader
- Participate in pre-season preparation and field training (5 weeks).
- Oversee base camp operations including camp set-up, vehicle maintenance, camp hygiene, and all other elements involved with adherence to RMYC policy
- Coordinate projects and logistics with RMYC Staff and project partners
- Report regularly to Field Coordinator (supervisor)
- Plan, organize and facilitate supplemental training and education activities
- Perform duties expected of any corps member including service project completion, meal preparation, cleanup/setup, and other day-to-day duties
- Plan and coordinate approval of crew recreational activities (in the summer) and travel with Field Coordinator
- Conduct routine vehicle/driver, camp and project safety audits to uphold the RMYC risk management program
- Oversee food budget and other crew expenses
- Transport crew safely in RMYC's 12-passenger vans or other vehicles
- Must adhere to and enforce the rules and regulations of RMYC and AmeriCorps, which includes abstaining from the use of drugs, alcohol and tobacco while operating in a 24/7 setting or while on hitch; as well as other rules, regulations and risk management protocol.

Qualifications:

- Must be at least 21 years old
- Past environmental education, outdoor leadership or conservation experience preferred
- Ability to serve on diverse teams or with a diverse range of people
- Strong organizational skills, ability to work independently but also collectively, self-motivated, confident, flexible, and open-minded
- Clean driving record
- Pre-service background screening required, including FBI background check
- Must be able to provide proof of eligibility to work in the United States

Role Clarification: This is an AmeriCorps Corpsmember level position, NOT a staff member. While serving in this AmeriCorps volunteer position, corpsmembers need to abide by the below restrictions:

- Corpsmembers will not sign/approve official documents such as AmeriCorps paperwork, member timecards, performance evaluations, disciplinary contracts, project contracts or any similar documents.
- Corpsmembers will not be directly involved in project acquisition or contracting.
- Corpsmembers will not discipline other AmeriCorps members. While they may provide guidance, facilitate crew meetings, motivate, reward and uphold safety policies on the service site, all policy violations and disciplinary action must be directed to and handled by Staff.

The Crew Leader position is classified as Temporary Regular Exempt and is a seasonal position.

Rocky Mountain Youth Corps is an Equal Opportunity Employer. Rocky Mountain Youth Corps is committed to the inclusion of members with all levels of ability. Reasonable accommodations are available upon request. This program is available to all, without regard to race, color, national origin, disability, age, sex, political affiliation, or religion.

Rocky Mountain Youth Corps is an equal opportunity employer.

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Signature:

Date

Print Name: